

**CITY OF LYFORD
REGULAR CITY MEETING
September 14, 2026, at 5:30 p.m.**

**LYFORD CITY HALL
13550 MAIN AVENUE
LYFORD, TX 78569**

NOTE: If during the course of the meeting, any discussion of any item on the agenda should be held in executive or closed session, the city commission will convene in such executive or closed session whether or not such item is posted as an executive session item at any time during the meeting when authorized by the provisions of the Texas Open Meetings Act.

AGENDA

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL

Mayor Pablo Morales
Mayor Pro-Tem Lucio Esparza III
Vacancy

Commissioner Leticia “Letty” de la Paz
Commissioner Michael Sanchez
Commissioner Leticia Salinas

III. Public Comments: A person intending to address the governing body may speak at a scheduled meeting of the governing body following registration with the presiding clerk, prior to the scheduled meeting. A registered speaker may not exceed 3 minutes when addressing the Board regarding an agenda item.

IV. Presentations

- Further Presentation and Discussion of the City of Lyford's Fiscal Year 2024–2025 Annual Audit Report by Matthew Montemayor, Carr, Riggs & Ingram.

V. Consent Agenda: (All consent agenda items are considered routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member requests that an item be removed and considered separately.)

- a. Approval of utility billing adjustments through August 31, 2026
- b. Approval monthly bills and any grant payment requests.

MONTHLY REPORTS:

Mayor Pablo Morales
City Administrator Tony Chavez
City Secretary Ana K. Martinez

- (A)** Fire Department- Chief Ben Vera
- (B)** Municipal Court- Judge Juan Salinas
- (C)** Police Department- Chief Marc Garcia
- (D)** Public Works- Jorge Galvan
- (E)** Water Department- Jesse Gonzales

VI. Planning and Zoning:

- Discussion and action to approve a commercial parking lot permit application submitted by Wagon Wheel for the demolition of the existing structure and construction of a new parking lot located at 9770 Business 77, Lyford, Texas.

VII. Workshop:

- Workshop regarding the proposed 2026–2027 City Operating Budget and Tax Rate.

GENERAL FUNCTION:

1. Discussion and Action to authorize payment to Ledwell in an amount not to exceed \$300,000.00 for a fire pumper truck, to be paid out of the Permit Fund — confirm name, with such payment to be reimbursed by the Texas Forest Service upon delivery of the truck to the City of Lyford under said grant.
2. Discussion and Action to approve a Computer/IT Services Agreement with Jesus Reyes d/b/a PCTeach4U for a term of October 1, 2026, through September 30, 2027.
3. Discussion and Action, if necessary, to approve the purchase, repairs, and upgrades of the El Toro Lift Station.
4. Discussion and Action to approve travel and training for City Administrator Tony Chavez to attend the Texas Municipal League (TML) Municipal Finance Fundamentals Workshop in Kerrville, Texas, on September 29–30, 2026, in recognition of his award of the TML Small Cities Scholarship.
5. Discussion and Action to authorize staff to issue two separate Requests for Qualifications — (1) RFQ No. 2026-03 for Grant Administration Services, and (2) RFQ No. 2026-04 for Engineering Services — both related to the City of Lyford's Community Development Block Grant (CDBG) fund, with the Engineering Services RFQ to be conducted in accordance with the qualifications-based selection process required by Texas Government Code Chapter 2254; and to authorize the City Administrator to publish notice of both RFQs in accordance with applicable state procurement requirements.
6. Discussion and Action to approve the use of Lyford City Hall as a polling location for the November 3, 2026 General Election, as requested by the Willacy County Elections Administrator, with polling hours from 6:00 a.m. to 7:00 p.m.
7. Discussion and action regarding approval of the third and final reading amending Garbage/Trash Ordinance No. 10-09-00, and ordinance of the City of Lyford, Texas to set new service fees for residential and small commercial units and setting an effective date of September 1, 2026
8. Discussion and Action to approve the third and final reading of an ordinance amending the City of Lyford's Garbage/Trash Collection rates and ordinances, setting new service fees for residential and small commercial units, with an effective date of September 1, 2026.

9. Discussion and action regarding approval of the third and final reading of amending Water & Sewer Ordinance No. 95-2 prescribing the rates and changes to be by the Water Department of the City of Lyford, Texas for furnishing of water and sewer services to inhabitants of said City; prescribing the rates to be charged for inhabitants outside the City limits; providing that other provision of Ordinance No. 95-2 not amended, shall remain
10. Discussion and action to approve the second reading amending Ordinance No. 09-08-24 (Previously amended 11-17-2022)
11. Discussion and Possible Action regarding the vacancy on the City of Lyford Commission resulting from the death of Commissioner Albert Cavazos on July 26, 2026.

II. Adjournment

Witness my hand and seal this 8th day of September 2026.



Ana K. Martinez, City Secretary