



City of Lyford

FLOODPLAIN DEVELOPMENT PERMIT APPLICATION

This form is to be filled out in duplicate

SECTION 1: General Provisions (APPLICANT to read and sign)

1. No work of any kind may start until permit is issued.
2. The permit may be revoked if any false statements are made herein.
3. If revoked, all work must cease until permit is re-issued.
4. Development shall not be used or occupied until a Certificate of Compliance is issued.
5. The permit will expire if no work is commenced within six months of issuance.
6. Applicant is hereby informed that other permits may be required to fulfill local, state, and federal regulatory requirements.
7. Applicant hereby gives consent to the Local Administrator or his/her representative to making reasonable inspections required to verify compliance.
8. THE APPLICANT, CERTIFY ALL STATEMENTS HEREIN AND IN ATTACHMENTS TO THIS APPLICATIONS ARE, TO THE BEST OF MY KNOWLEDGE

(APPLICANT'S SIGNATURE) _____ DATE: _____

SECTION 2: Proposed Development (To be completed by APPLICANT)

NAME	ADDRESS	TELEPHONE
APPLICANT		
BUILDER		
ENGINEER		

PROJECT LOCATION:

To avoid delay in processing the application, provide enough information to easily identify the project location. Provide the street address, lot number or legal description (attach) and, outside urban areas, the distance to the nearest intersecting road or well-known landmark. A sketch attachment to the application showing the project location would be helpful.

**Floodplain Development Permit Application Form
(Continued)**

DESCRIPTION OF WORK (Check all application boxes):

Application # _____

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A. STRUCTURE DEVELOPMENT

ACTIVITY

STRUCTURE TYPE

- New Structure
- Addition
- Alteration
- Relocation
- Demolition
- Replacement

- Residential (1-4 Family)
- Residential (More than 4 Family)
- Non-residential (Floodproofing? Yes
- Combined Use (Residential & Commercial)
- Manufactured (Mobile) Home (In Manufactured Home Park? Yes

ESTIMATED COST OF PROJECT \$ _____

B. OTHER DEVELOPMENT ACTIVITIES

- Clearing Fill Mining Drilling Grading
- Excavation (Except for Structural Development Checked Above)
- Watercourse Alteration (Including Dredging and Channel Modifications)
- Drainage Improvements (Including Culvert Work)
- Road, Street or Bridge Construction)
- Subdivision (New or Expansion)
- Individual Water & Sewer System
- Other (Please Specify) _____

After completing SECTION 2. APPLICANT should submit form to the Local Administrator for review.

SECTION 3: Floodplain Determination (To be completed by the Administrator).

The proposed development is located on FIRM Panel No. _____. Dated _____.

The Proposed Development:

Is NOT located in a Special Flood Hazard Area (Notify the applicant that the application review is complete and NO FLOODPLAIN DEVELOPMENT PERMIT IS REQUIRED).

Is partially located in the SFHA, but the building/development is not.

Is located in a Special Flood Hazard Area

FIRM zone designation is _____.

“100-Year” flood elevation at the site is: _____ ft. NGVD (MSL.) Unavailable

Is located in the floodway.

FBFM Panel No. _____ Dated: _____

If different from the FIRM panel and date)

See Section 4 for additional Instructions.

SIGNED _____ Date _____

FLOODPLAIN DEVELOPMENT PERMIT APPLICATION FORM
(CONTINUED)

Application # _____

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SECTION 4: Additional Information Required (To be completed by Local Administrator)

The application must submit the documents checked below before the application can be processed.

A site plan showing the location of all existing structures, water bodies, adjacent roads, lot dimensions, and proposed development.

Development plans, drawn to scale, and specifications, including where applicable: details for anchoring structures, proposed elevation of lowest floor (including basement), types of water-resistant materials used below the first floor, details of floodproofing of utilities located below the first floor, and details of enclosures below the first floor.

Also, _____

Subdivision or other development plans. (If the subdivision or other development exceeds 50 lots or 5 acres, whichever is the lesser, the applicant must provide "100-year" flood elevations if they are not otherwise available).

Plans showing the extent of watercourse relocation and/or landform alterations.

Change in water elevations (in feet) _____ Meets ordinance limits on elevation increases
 YES NO

Top of new compacted fill elevations _____ ft. NGVD (MSL.)

Floodproofing protection level (non-residential only) _____ ft. NGVD (MSL). For floodproofed structures, applicant must attach certification from registered engineer or architect.

Certification from a registered engineer that the proposed activity in a regulatory floodway will not result in any increase in the height of the "100-year" flood. A copy of all data and hydraulic/hydrologic calculations supporting this finding must also be submitted.

Other: _____

SECTION 5: PERMIT DETERMINATION (to be completed by LOCAL ADMINISTRATOR)

I have determined that the proposed activity

A. Is

B. Is not

In conformance with provisions of Local Law # _____, 19____. The permit is issued subject to the conditions attached to and made part of this permit.

SIGNED _____ DATE _____

If Box A is checked, the Local Administrator may issue a Development Permit upon payment of designated fee.

If Box B is checked, the Local Administrator will provide a written summary of deficiencies. Applicant may revise and resubmit to the Local Administrator or may request a hearing from the Board of Appeals.

APPEALS: Appealed to Board of Appeals ? __Yes __No
Hearing date: _____
Appeals Board Decision – Approved? __Yes __No

Reasons/Conditions: _____

SECTION 6: AS-BUILT ELEVATION (To be submitted by **APPLICANT before Certification of Compliance is issued.**

The following information must be provided for structures that are part of this application. This section must be completed by the registered professional engineer or a licensed land surveyor (or attach a certification to this application). Complete 1 and 2 below.

1. Actual (As-Built) Elevation of the top of the lowest floor, including basement(in Coastal High Hazard Areas, bottom of lowest horizontal structural member of the lowest floor, excluding piling(s) and columns) is: _____ ft. NGVD (MSL).
2. Actual (As-Built) Elevation of floodproofing protection is _____ ft. NGVD (MSL).

SECTION 7: COMPLIANCE ACTION (to be completed by **LOCAL ADMINISTRATOR).**

The **LOCAL ADMINISTRATOR** will complete this section as applicable based on inspection of the project to ensure compliance with the community’s local law for flood damage prevention.

INSPECTIONS DATE: _____	BY _____	DEFECIENCIES?	__Yes	__No
DATE: _____	BY _____	DEFECIENCIES?	__Yes	__No
DATE: _____	By _____	DEFECIENCIES?	__Yes	__No

SECTION 8: CERTIFICATE OF COMPLIANCE (to be completed by **LOCAL ADMINISTRATOR)**

Certificate of Compliance issued: DATE _____ BY _____